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Affirmative Action Minutes 09/08/2004

Town of Arlington
Affirmative Action Advisory Committee

730 Massachusetts Avenue, Arlington, MA 02476
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Barbara Boltz, Co-Chair
 Adrienne McClure, Co-Chair
 Augusta Haydock
 Jack Jones
 Elaine Maclachlan
 Tricia O'Donoghue
 Jeannine Rice-Oppedisano
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee
 Meeting Notes
 Wednesday, September 8, 2004
 7:30 p.m.

There was not a quorum for this meeting. What follows are informational meeting notes.

In Attendance: Caryn Cove Malloy, Barbara Boltz (Chair) Jack Jones, Howard Winkler

Absent: Elaine Maclachlan, Augusta Haydock, Jeannine Rice-Oppedisano, Tricia O'Donoghue, Adrienne McClure

Current Job Openings

The Committee reviewed all open positions.

Current Bid Projects

The Committee reviewed the letter to Castagna Construction regarding their submission of a female and minority participation plan.

The Committee discussed the importance of early contact with the Contractor in order to ensure an awareness of the Town and State affirmative action goals.

School Diversity Task Group

Barbara Boltz explained that she was unable to attend the June 10th meeting of the group. Miriam Stein reported to her that the schools had hired approximately 48 new teachers and one person of that number is a minority. She also reported that the Superintendent is supposed to report to the School Committee in October on diversity. The focus of the group currently is to get involved in the Superintendent Search.

State Affirmative Action Executive Orders Status

Caryn Malloy reported that she contacted Governor Romney's Office to get an update on the status of the executive orders but did not receive a return telephone call. She will continue to try and get an update.

Continuing Business

The Committee is a listed sponsor of Diversity Month in October. Barbara Boltz indicated that she would forward a list of activities to Caryn Malloy to be placed on the Committee's web site.

The meeting ended at 8:10 p.m.

Caryn Cove Malloy
Affirmative Action Officer